**Immediate opening for Through These Doors Liaison to DHHS Child Protective Services**

**Mission Statement:** In collaboration with local partners and all affected by abuse, TTD creates innovative responses and mobilizes our community to promote safety and challenge systems of oppression and violence.

**Job Summary:** The TTD Liaison to DHHS CPS is responsible for creating, monitoring, and sustaining systems to strengthen the relationship between TTD and the child protection system in Cumberland County. The goal of the program is to enhance victim safety, increase abuser accountability, and advance TTD’s capacity to achieve its mission related to the issues of domestic and sexual violence, dating violence, human trafficking, and stalking. This position is based at the DHHS Office in South Portland, ME with periodic travel and work throughout Cumberland County. This is a full-time (40 hours per week) hourly position starting at $15.50 per hour. Through These Doors offers a generous benefit package for all eligible employees including health and dental coverage, earned time off, sick time, life insurance and pension.

**Essential Duties & Responsibilities**

1. Provide safety planning, support, crisis intervention, and information and referral to community resources to victims and survivors of domestic and sexual violence, dating violence, human trafficking, and stalking, with a particular emphasis on victims currently, formerly, or potentially involved in the CPS system.
2. Refer and link victims and survivors of domestic and sexual violence, dating violence, human trafficking, and stalking to all TTD services including but not limited to emergency shelter, groups, legal resources, face-to-face interactions, with a particular emphasis on victims currently, formerly, or potentially involved in the CPS system.
3. Work with all who reach out to TTD to support and improve their understanding of domestic and sexual violence, dating violence, human trafficking, and stalking, with a particular emphasis on victims currently, formerly, or potentially involved in the CPS system.
4. Serve as TTD’s internal resource on the DHHS CPS system, advancing and improving the response of all TTD advocates and educators to victims affected by the CPS system.
5. Serve as Cumberland County’s CPS caseworker’s resource on the issue of DV, advancing and improving that system’s response to victims of DV.

**Education, Training & Other Qualifications**

1. Associate’s Degree and three year’s relevant professional experience; Bachelor’s degree preferred
2. Successful completion of TTD hotline training, and participation in on-going education and training (post-hire)
3. Valid Maine driver’s license and automobile insurance
4. Satisfactory responses from government agencies to required background checks
5. Three years progressive, comparable work experience
6. Knowledge of and sensitivity to issues of domestic and sexual violence, dating violence, human trafficking, and stalking
7. Organizational and program leadership experience
8. Effective written and oral communication skills
9. Public speaking and group facilitation skills
10. Basic computer competency

**To Apply:** Send resume, cover letter, and 3 professional references to Through These Doors, PO Box 704, Portland, ME 04104 or email: [jobs@throughthesedoors.org](mailto:jobs@throughthesedoors.org) by 5:00pm on December 6, 2019.

Through These Doors is seeking candidates who represent the diversity of the communities we serve.

*All qualified applicants shall receive consideration for employment without regard to religious creed, race, color, age, gender, national origin, ancestry, physical or mental disability, or sexual orientation. Through These Doors is a nonprofit organization which receives funding from Maine DHHS, MaineHousing, local United Ways, Cumberland County, and your generous donations.*